

Saint Mary's Catholic School



101 Hampton Avenue
Greenville, South Carolina 29601
864.271.3870 Phone
864.271.0159 Fax
www.stmarysgvl.org

PARENTS: PLEASE FILL OUT AND FORWARD THIS FORM TO YOUR CHILD'S CURRENT SCHOOL IN ORDER TO RELEASE TRANSCRIPTS TO SAINT MARY'S.

ACADEMIC TRANSCRIPT REQUEST 2018-2019

TO WHOM IT MAY CONCERN:

Student's Name

has applied for admission to Saint Mary's Catholic School for the 2018-2019 school year.

Please forward to Saint Mary's Catholic School all items below:

- 1) A complete and up-to-date copy of the above-named student's academic transcript (all years).
- 2) Standardized test scores (all years).
- 3) Discipline and attendance records.
- 4) Letter of Recommendation from teacher or principal.
- 5) Psychological testing/evaluation report, if applicable.
- 6) Any other pertinent information.

Thanking you in advance for your cooperation in this matter, I remain,

Respectfully yours,

Nelle Palms
Director of Admissions and Financial Aid
101 Hampton Avenue
Greenville, SC 29601
nelle.palms@stmarysgvl.org
Ph. 864.679.4117
Fax 864.271.0159

Parent's Signature

Date



2012 S.A.C.S. Accredited

2009 National Blue Ribbon School